



Washington County Board of Developmental Disabilities ★

1701 Colegate Drive, Marietta, OH 45750

Susan E. Tilton, Superintendent

PHONE: (740) 373-3781

FAX: (740) 373-1373

WCBDD

NOTICE OF POSITION VACANCY

POSITION: Rehabilitation Services Commission – VRP3 Coordinator
Athen's County Office
(Work hours 8:30am—4:30pm) Some Flexibility Required

SUPERVISED BY: RSC-VRP3 Supervisor

JOB RESPONSIBILITIES (includes but not limited too): Counsels eligible people with disabilities toward increased functioning and mutually agreeable vocational goals based on an assessment of interest, values, capabilities, and vocational handicaps; Provides information concerning rights, federal and state regulations, agency policies and procedures, confidentiality, comparable benefits, community resources and the Client Assistance Program; Obtains necessary diagnostic information; interprets diagnostic information; consults with other professionals concerning consumer needs/issues; Counsels people with disabilities and their families concerning disability and self-awareness of strengths and limitations based on diagnostic assessments; Assists people with disabilities, either directly or indirectly, to recognize environmental influences (e.g., family, labor market, transportation, social attitudes) and work incentives that affect the rehabilitation of people with disabilities; Assists people with disabilities, either directly or indirectly, to gain insight into perceptions, emotions and behavior which have vocational and independent living relevance; Assists eligible people with disabilities, either directly or indirectly, in modifying life activities to accommodate functional limitations (e.g., AOL skills, mobility issues, and communication skills); Develops comprehensive individual written vocational rehabilitation programs based on outcomes of counseling and assessment activities; Initiates the program and monitors ongoing progress; Coordinates placement or job retention activities to include preparing and assisting eligible people with disabilities with job search, the utilization of community resources, marketing and consulting with employers and determining the need and arranging for assistive devices/job modifications/job coaching; Counsels eligible people with disabilities after job placement to assure satisfactory work performance and the suitability of job match and the need for further services; manages caseload to assure timely service provision and status movement based on the individual needs of eligible people with disabilities; Maintains case records according to agency policy and federal and state regulations, documents progress in each case, including counselor-consumer feedback regarding service delivery; serves as vocational rehabilitation consultant/trainer to the community at large. Must maintain a caseload of 80 individuals.

QUALIFICATIONS: Must have a Bachelor's Degree in a human service area, or a minimum of a bachelor's degree with 24 months experience in the delivery of vocational rehabilitation services (e.g. job development, benefits analysis, certified vocational evaluator, vocational specialist).

DATE AVAILABLE: Immediately

SALARY: Based on education and experience

CONTACT PERSON: **JOB SPECIFIC INQUIRIES:**
Theresa Skinner, RSC-VRP3 Supervisor
Washington County Board of DD
1701 Colegate Drive
Marietta, OH 45750
740-373-2277 ext. 4
tskinner@wcbdd.org

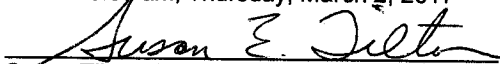
APPLICATION SUBMISSION:
Erin Lockhart, Fiscal Officer/Personnel
Washington County Board of DD
1701 Colegate Drive
Marietta, OH 45750
740-373-3781 Ext. 38
elockhart@wcbdd.org

All offers of employment are contingent upon successful completion of job-related medical examination and a criminal history background check.

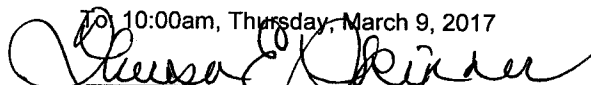
Working conditions may exist that are not such as normally exist in the occupation of the public employee. These conditions may include exposure to blood borne pathogens, communicable diseases, potentially infectious materials, and/or challenging behaviors.

INTERNAL POSTING PERIOD

From: 10:00 am, Thursday, March 2, 2017


Susan Tilton, Superintendent

To: 10:00am, Thursday, March 9, 2017


Theresa Skinner, RSC-VRP3 Supervisor

Ewing School*Early Intervention* Therapy Services*Family Supports** Family Resources*
1701 Colegate Drive, Marietta, Ohio 45750-1335*740-373-3781*Fax:740-373-1373
Service and Support Administration, 2347 D, St. Rt. 821, Marietta, Ohio 45750*740-373-5147*Fax:740-373-1386
WASCO, Inc.*Adult Services, 340 Muskingum Drive, Marietta, Ohio 45750-1435*740-373-3418

An Equal Opportunity Employer

The Washington County Board of Developmental Disabilities does not discriminate in employment or services on the basis of age, color, disability, genetic information, military status, veterans' status, national origin/ancestry, race, religion, sex or sexual orientation